

8.1 Miscellaneous-

Conclusions:

Action items:

Person responsible:

Deadline:

Additional Information

Observers:

Resource persons:

Special notes:

**Next Meeting July 15, 2005 Immediately following Executive meeting at
12:30 PM at Board Conference Room**

5.0 Maintenance Project Manager	Wappes	15				
<p>The following areas are to be reported from Gene's monthly log</p> <p>6.1 Airport lighting – .Replaced several RWY/Taxiway lights, signage lights and fixed sockets on windsock.</p> <p>6.2 Fuel Farm –. Need new cable on 100LL, signs faded (Victory has some new signs and will install soon) Both swivels on 100LL and AvGas are leaking.</p> <p>6.3 Pavement – Usual bumps noted, fuel access road has erosion on west side.</p> <p>6.4 T-Hangar / Hangar –</p> <p>6.5 Terminal/Maintenance Hangar – Noted again that housekeeping needs improvement.</p> <p>6.6 Plowing - Went with Russ to look at and price John Deer equipment that can be used for snow removal ops and summer ops.</p> <p>6.7 Mowing and ground maintenance- Worked on John Deer, worked on string trimming.</p> <p>6.8 Security – Fencing is back up including gate operator at Rieke</p> <p>6.9 Misc.- Update on repairs needed for 3046 CR 60, update on Marks services. 3 phase power is installed and working well, runway painting is complete, Action items:</p>						
<p>Break: Time set by facilitator.</p>		<table border="1"> <tr> <td>Person responsible:</td> <td>Deadline:</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Person responsible:	Deadline:		
Person responsible:	Deadline:					
6.0 Airport Manager	Couchman	20				
<ul style="list-style-type: none"> • Dollier property update. • First monthly and annual Airport performance presentation. • Magnum letter of intent approval. • Rieke lease discussion. 						
Action items:		<table border="1"> <tr> <td>Person responsible:</td> <td>Deadline:</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Person responsible:	Deadline:		
Person responsible:	Deadline:					
Conclusions:						
7.0 Management Assistance Consultant	Shaffer	30				
Discussion:						
7.1 Corporate Apron Design 60% approval. Motion to advertise for the July Meeting.						
7.2 FAA land release letter for the bond.						
7.3 Motion to issue Notice to Proceed to J.F. New to proceed with wetland site selection.		<table border="1"> <tr> <td>Person responsible:</td> <td>Deadline:</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Person responsible:	Deadline:		
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7.4 Update on Smith land meeting.						
7.5 Questions on previously E-mailed update.						
Action items:		<table border="1"> <tr> <td>Person responsible:</td> <td>Deadline:</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Person responsible:	Deadline:		
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8.0 Presidents Report		5				

1.0 Secretary			Wappes			5		
1.1 Previous Minutes Approval								
1.2 Public Relations –PropWash								
1.3 Property Management								
<ul style="list-style-type: none"> Update on 3046 CR 60. 								
Action items:						Person responsible:		Deadline:
2.0 Treasurer			Stump			10		
2.1 Claims								
<ul style="list-style-type: none"> Claims Docket – 								
2.2 Budget								
<ul style="list-style-type: none"> Approve the 2006 budget. 								
2.3 T-Hangars and Tenant Accounts								
<ul style="list-style-type: none"> Discuss concerns regarding the minimal response to new T-hangar construction. 								
2.4 Misc -								
Update on residential developments.								
Action items:						Person responsible:		Deadline:
3.0 Zoning			Stump			15		
3.1 – Zoning request: Kenneth I & Rebecca A Yoder – A one-lot residential simple division (K-C Yoder Estates) located on the W Side of CR 51 approx 641’ S of CR 64, Approach Slope Surface, Height limited to 75’ unless a variance is first granted.								
3.2 – Zoning request: James H & Shirley Ann Mettert – Addition to an existing residence located in the SW Quarter of Section 15, Jackson Township on the N side of CR 60 approx 1360’ E of County Road 35 and more commonly known as 3709 County Road 60, Horizontal and Approach Surfaces, Height limited to 75’ unless a variance is first granted.								
Action items:						Person responsible:		Deadline:
4.0 Fixed Based Operator Report			McCutchan			15		
4.1 Monthly Activity Report:								
Aircraft activity								
Rental car activity								
Fuel sales								
4.2 Operating issues:								
Flight school								
Avionics shop								
Shells signage update, permits, examples.								
<ul style="list-style-type: none"> Action items: 						Person responsible:		Deadline:

DeKalb County Board of Aviation Commissioners Monthly Meeting

6/17/2005

Immediately after Executive Session at 12:30 PM
DeKalb County Airport, Terminal Building, Conference Room

Meeting called by: Jim Mason Type of meeting: Regularly Scheduled Monthly
Facilitator: Jim Mason Note taker: George Wappes
Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Russ Couchman, Paul Shaffer, Todd McCutchan.
Please read:
Please bring: Board members bring their information binder.

Agenda

1.0 Secretary	Wappes	5
2.0 Treasurer	Stump	10
3.0 Zoning	Stump	15
4.0 Fixed Based Operator	McCutchan	15
5.0 Maintenance Project Manager	Wappes	15
6.0 Airport Manager	Couchman	20
7.0 Airport Engineer	Shaffer	15
8.0 President	Mason	5
	Total Meeting Time	1 Hour 40 minutes

Additional Information

Observers:

Resource persons:

Special notes:

Next Meeting July 15, 2005 12:30 PM in Board Room