

# DeKalb County Board of Aviation Commissioners Monthly Meeting

10/19/2007

DeKalb County Airport,  
Terminal Building,  
Conference Room at 1:00 PM

## Agenda

Meeting called by: Jim Mason

Type of meeting: Regularly Scheduled Monthly

Facilitator: Jim Mason

Note taker: George Wappes

Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Phil Rader, Jim McCanna, Russ Couchman, Paul Shaffer, Lara Zook Gaerte.

<b>1.0 Secretary</b>	Wappes	5
<b>2.0 Treasurer</b>	Stump	10
<b>3.0 Zoning</b>	Stump	10
<b>4.0 Fixed Based Operators</b>	Century	15
<b>5.0 Maintenance Project Manager</b>	Wappes	15
<b>6.0 Airport Manager</b>	Couchman	10
<b>7.0 BOAC Members</b>	Members	20
<b>8.0 Airport Engineer</b>	Shaffer	5
<b>9.0 Attorney</b>	McCanna	10
<b>10.0 Public Comments</b>	Public Comments	15
<b>11.0 President</b>	Mason	5
	Total Meeting Time	2 Hours

<b>1.0 Secretary</b>	<b>Wappes</b>	<b>5</b>
<b>1.1 Previous Minutes Approval</b>		
<b>1.2 Public Relations – PropWash</b>		
<b>2.0 Treasurer</b>	<b>Stump</b>	<b>10</b>
<b>2.1 Claims - Claims Docket</b>		
<b>2.2 Budget – None</b>		
<b>2.3 T-Hangars and Tenant Accounts- None</b>		
<b>2.4 Bond – See Bond data sheets</b>		
<b>2.5 Misc. – None</b>		
<b>3.0 Zoning</b>	<b>Stump</b>	<b>10</b>
None		
<b>4.0 Fixed Based Operator Reports</b>		<b>15</b>
4.1 Century Report: Lara Zook Gaerte		
<b>5.0 Maintenance Project Manager</b>	<b>Wappes</b>	<b>15</b>
The following areas are to be reported from Gene’s monthly log		
5.1 Airport lighting – Standard replacement routine. Several wall packs on the new (East) T-hangars needed repaired. Photo cells and ballasts were replaced. Parts were also ordered for the drive through awning lamps.		
5.2 Fuel Farm – Waiting to hear what the Council does with our additional appropriation request prior to calling companies out for estimates.		
5.3 Pavement –ACI never came back to finish crack sealing, we are now done for the year which is actually good because it will allow some flexibility in moving money around through the end of the year. Reike taxiway is complete except for seeding. We anticipate that the seeding will still be done, most likely the week of October 22 <sup>nd</sup> . Wayne Asphalt did a fantastic job and were absolutely wonderful to work with. They really seem to understand airports.		
5.4 T-hangars – No issues.		
5.5 Terminal/Maintenance Hangar Cleaning – Continues to look better than it has in years.		
5.6 Plowing – We are starting to “think” about getting equipment ready.		
5.7 Mowing and ground maintenance- Mowing is done for the year with very few exceptions. We will begin the cleaning and storage process. Gene has tilled the ground between the building and the new sidewalk on the North side of the East hangar. He will install week block and landscaping rocks next week.		
5.8 Security – Started annual gate maintenance routine. This will be ongoing for several months as time permits.		
5.9 Misc. – Gene worked 103 hours this month, Bob worked 35 and Kay worked 10 hours mowing and 72 hours in administration. Repaired leaking urinal in the locker room. Both Gene and Russ have been working hard at keeping Geese, Turkey Vultures, Killdeer and Starlings away from the Airport. Extended phone line to the East hangar for Century Aviation.		
<b>Break: Time set by facilitator.</b>		
<b>6.0 Airport Manager</b>	<b>Couchman</b>	<b>10</b>
6.1 Hoosier Air Museum Update		
<b>7.0 Rader</b>		<b>5</b>
<b>8.0 Consultant/Engineer</b>	<b>Shaffer</b>	<b>20</b>
Discussion:		
7.1 See BF&S update		

<b>9.0 Attorney (McCanna)</b>	<b>McCanna</b>	<b>10</b>
9.1 Spencer update – (Brad)		
<b>10.0 Public Comments</b>		<b>15</b>
<b>11.0 Presidents Report</b>	<b>Mason</b>	<b>5</b>
<b>Additional Information</b>		
<b>Next Meeting November 16, 2007 at 1:00 PM in Board Conference Room</b>		