

DeKalb County Board of Aviation Commissioners Monthly Meeting

5/18/2007

DeKalb County Airport,
Terminal Building,
Conference Room at 1:00 PM

Agenda

Meeting called by: Jim Mason

Type of meeting: Regularly Scheduled Monthly

Facilitator: Jim Mason

Note taker: George Wappes

Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Phil Rader, Jim McCanna, Russ Couchman, Paul Shaffer, Steve McMurray.

1.0 Secretary	Wappes	5
2.0 Treasurer	Stump	10
3.0 Zoning	Stump	10
4.0 Fixed Based Operator	McMurray	15
5.0 Maintenance Project Manager	Wappes	15
6.0 Airport Manager	Couchman	10
7.0 BOAC Member	Rader	20
8.0 Airport Engineer	Shaffer	5
9.0 Attorney	McCanna	10
9.0 President	Mason	5
	Total Meeting Time	1 Hour 45 minutes

1.0 Secretary	Wappes	5
1.1 Previous Minutes Approval		
1.2 Public Relations – PropWash		
1.3 Property Management –		
2.0 Treasurer	Stump	10
2.1 Claims		
<ul style="list-style-type: none"> • Claims Docket 		
2.2 Budget – We received the annual budget request from the County on 5/16/07 and they are due back by 6/15/07. Our next meeting is 6/22/07 so we must officially approve the budget at this meeting. Please see attached.		
2.3 T-Hangars and Tenant Accounts- We have one empty T-hangar.		
2.4 Bond –		
2.5 Misc. –		
3.0 Zoning	Stump	10
None		
4.0 Fixed Based Operator Report	McMurray	15
4.1 Monthly Activity Report: Steve McMurray		
5.0 Maintenance Project Manager	Wappes	15
The following areas are to be reported from Gene’s monthly log		
5.1 Airport lighting – Usual replacement of bulbs on Taxi/Runway lights and windsock, it never ends...		
5.2 Fuel Farm – Major leaks now fixed, still waiting on hose and sumps.		
5.3 Pavement – We will begin maintenance within the next several weeks.		
5.4 T-hangars – No report.		
5.5 Terminal/Maintenance Hangar Cleaning – Victory folks are working on hangar floor with new floor cleaner.		
5.6 Plowing – No report.		
5.7 Mowing and ground maintenance- Mowing and mower maintenance has begun. Kay will soon start mowing.		
5.8 Security – No update		
5.9 Misc. - Gene worked 131 hours and Bob worked 67 hours. Gene and Russ have been working on getting ready for the state inspection.		
Break: Time set by facilitator.		
6.0 Airport Manager	Couchman	10
6.1 Auction – Flight Fest presentation.		
6.2 Hangar Expansion open house and ceremonial first flight of the ILS scheduled for May 24, 11:00- 1:00. BF&S will provide lunch.		
6.3 Have solicited three bids on electrical upgrades on new hangar, only one concrete contractor has responded thus far, I have also solicited three bids for the sewer lateral. Now that I have the plans for the connecting taxiway off the Rieke ramp I will begin to get bids on that as well.		

7.0 Rader		5
8.0 Consultant/Engineer	Shaffer	20
Discussion:		
7.1 See BF&S update		
7.2 Motion regarding wildlife security fence approval.		
9.0 Attorney (McCanna)	McCanna	10
9.1 Spencer Update		
9.2 Collections update		
10.0 Presidents Report	Mason	5
Additional Information		
Next Meeting June 22, 2007 at 1:00 PM in Board Conference Room		