

DeKalb County Board of Aviation Commissioners Monthly Meeting

9/21/2007

DeKalb County Airport,
Terminal Building,
Conference Room at 1:00 PM

Agenda

Meeting called by: Jim Mason

Type of meeting: Regularly Scheduled Monthly

Facilitator: Jim Mason

Note taker: George Wappes

Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Phil Rader, Jim McCanna, Russ Couchman, Paul Shaffer, Steve McMurray.

1.0 Secretary	Wappes	5
2.0 Treasurer	Stump	10
3.0 Zoning	Stump	10
4.0 Fixed Based Operators	Victory, Century	15
5.0 Maintenance Project Manager	Wappes	15
6.0 Airport Manager	Couchman	10
7.0 BOAC Members	Members	20
8.0 Airport Engineer	Shaffer	5
9.0 Attorney	McCanna	10
10.0 Public Comments	Public Comments	15
11.0 President	Mason	5
	Total Meeting Time	2 Hours

1.0 Secretary	Wappes	5
<u>1.1 Previous Minutes Approval</u>		
<u>1.2 Public Relations –</u>		
2.0 Treasurer	Stump	10
<u>2.1 Claims - Claims Docket</u>		
<u>2.2 Budget –</u>		
<u>2.3 T-Hangars and Tenant Accounts- None</u>		
<u>2.4 Bond – See Bond data sheets</u>		
<u>2.5 Misc. –</u>		
3.0 Zoning	Stump	10
None		
4.0 Fixed Based Operator Reports		15
4.1 Century Report: Lara Zook Gaerte		
5.0 Maintenance Project Manager	Wappes	15
The following areas are to be reported from Gene's monthly log		
<u>5.1 Airport lighting – Standard replacement routine. PAPI had two bulbs out.</u>		
<u>5.2 Fuel Farm – Hose replaced, additional gauges installed to monitor flowage pressures. Much work needs to be done per the new fueling vendor to get the fuel farm meeting current specs. We will begin to get estimates.</u>		
<u>5.3 Pavement – ACI has begun crack sealing but rain interrupted the process. I anticipate that we will be back at it in a week or so. The Rieke taxiway project will begin the week of the 23rd of September.</u>		
<u>5.4 T-hangars – No issues.</u>		
<u>5.5 Terminal/Maintenance Hangar Cleaning – Looking better than it has in years.</u>		
<u>5.6 Plowing – Nothing new to report.</u>		
<u>5.7 Mowing and ground maintenance- Mowing still going strong. Maintaining the grass longer in the infields and Southside seem to be helping us keep the hawks and maybe even some smaller birds away. Finished grading the parking lot at the maintenance building and hauled gravel to several homes and reworked driveways.</u>		
<u>5.8 Security – Funding did not materialize for the Wildlife/Security fence project this year so we are now looking at next spring/summer. Starlings and Killdeer are grouping up causing some concern, Gene and I have been using pyrotechnics on a daily basis and we will begin shooting at them as they get used to the big bangs. Geese will begin to group up and migrate soon which is always an interesting and busy time for us and we are already seeing the turkey vultures thin out.</u>		
<u>5.9 Misc. – The water heater in the Terminal stopped working, as it turns out someone turned the gas off at the meter on the North side of the building. The electric starter was damaged due to repeated attempts to light and had to be replaced. Purchased a pallet of salt and will be monitoring to see how long that lasts.</u>		
Break: Time set by facilitator.		
6.0 Airport Manager	Couchman	10
6.1 Sublease of T-hangar discussion.		
7.0 Rader		5
8.0 Consultant/Engineer	Shaffer	20
Discussion:		
7.1 See BF&S update		

9.0 Attorney (McCanna)	McCanna	10
9.1 Spencer update –		
10.0 Public Comments		15
11.0 Presidents Report	Mason	5
Additional Information		
Next Meeting October 19, 2007 at 1:00 PM in Board Conference Room		