

# DeKalb County Board of Aviation Commissioners Monthly Meeting

1/18/2007

DeKalb County Airport,  
VAA Chapter 37 Clubhouse,  
at 1:00 PM

## Agenda

Meeting called by: Jim Mason

Type of meeting: Regularly Scheduled Monthly

Facilitator: Jim Mason

Note taker: George Wappes

Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Jim McCanna, Russ Couchman, Paul Shaffer, Tony Gaerte.

<b>1.0 Secretary</b>	Wappes	5
<b>2.0 Treasurer</b>	Stump	10
<b>3.0 Zoning</b>	Stump	10
<b>4.0 Fixed Based Operators</b>	Century	15
<b>5.0 Maintenance Project Manager</b>	Wappes	15
<b>6.0 Airport Manager</b>	Couchman	10
<b>7.0 BOAC Members</b>	Members	20
<b>8.0 Airport Consultant/Engineer</b>	Shaffer	5
<b>9.0 Attorney</b>	McCanna	10
<b>10.0 Public Comments</b>	Public Comments	15
<b>11.0 President</b>	Mason	5
	Total Meeting Time	2 Hours

<b>1.0 Secretary</b>	<b>Wappes</b>	<b>5</b>
<b>1.1 Previous Minutes Approval</b>		
<b>1.2 Public Relations – PropWash</b>		
<b>1.3 Remodeling subcommittee report (Wappes)</b>		
<b>2.0 Treasurer</b>	<b>Stump</b>	<b>10</b>
<b>2.1 Claims - Claims Docket</b>		
<b>2.2 Budget – No report</b>		
<b>2.3 T-Hangars and Tenant Accounts-</b> Discussion regarding outside storage/tie down pricing.		
<b>2.4 Bond – See Bond data sheets</b>		
<b>2.5 Misc. – Appoint BOAC Officers for 2008</b>		
<b>3.0 Zoning</b>	<b>Stump</b>	<b>10</b>
3.1 – No report		
<b>4.0 Fixed Based Operator Reports</b>		<b>15</b>
4.1 Century Report: Lara Zook Gaerte/Tony Gaerte		
<b>5.0 Maintenance Project Manager</b>	<b>Wappes</b>	<b>15</b>
The following areas are to be reported from Gene’s monthly log		
5.1 Airport lighting – Four lights were broken during snow events in December. Taxiway sign and light destroyed by aircraft departing paved surface on January 12. Gene is in the process of rebuilding lights and we will order a new sign this week.		
5.2 Fuel Farm –Beecker & Associates still has not scheduled repairs. We now have an additional small leak and several other problems. AirBP is helping to coordinate.		
5.3 Pavement –No update.		
5.4 T-hangars – No update.		
5.5 Terminal/Maintenance Hangar Cleaning – No update.		
5.6 Plowing – Very busy late December. Nothing since but this has given Gene the opportunity to catch up on maintenance.		
5.7 Mowing and ground maintenance- Nothing to report.		
5.8 Security – Waiting for quote to install cipher lock on ped gate to ramp and waiting on quote for same on doorway from Terminal into West Hangar.		
5.9 Misc. – Fence around AWOS was damaged during snow removal operations, receiving quote to fix.		
<b>Break: Time set by facilitator.</b>		
<b>6.0 Airport Manager</b>	<b>Couchman</b>	<b>10</b>
6.1 Representative from Pranger		
6.2 VAA Chapter 37 Presentation (Tim Fox)		
<b>7.0 Rader</b>		<b>5</b>
<b>8.0 Consultant/Engineer</b>	<b>Shaffer</b>	<b>20</b>
Discussion:		
7.1 See BF&S update		
<b>9.0 Attorney (McCanna)</b>	<b>McCanna</b>	<b>10</b>

9.1 Spencer update

**10.0 Public Comments**

**15**

**11.0 Presidents Report**

**Mason**

**5**

**Additional Information**

**Next Meeting February 15, 2008 at 1:00 PM in DeKalb County Airport  
BOAC Boardroom, Second floor.**