

DeKalb County Board of Aviation Commissioners Monthly Meeting

10/17/2008

DeKalb County Airport,
Terminal Building,
Conference Room at 1:00 PM

Agenda

Meeting called by: Jim Mason

Type of meeting: Regularly Scheduled Monthly

Facilitator: Jim Mason

Note taker: George Wappes

Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Jim McCanna, Russ Couchman, Paul Shaffer, Tony Gaerte.

1.0 Public Comments	Public Comments	15
2.0 Secretary	Wappes	5
3.0 Treasurer	Stump	10
4.0 Zoning	Stump	10
5.0 Fixed Based Operators	Century	15
6.0 Maintenance Project Manager	Wappes	15
7.0 Airport Manager	Couchman	5
8.0 Airport Consultant/Engineer	Shaffer	10
9.0 Attorney	McCanna	10
10.0 BOAC Members	Members	20
11.0 President	Mason	5
	Total Meeting Time	2 Hours

1.0 Public Comments	Public	15
2.0 Secretary	Wappes	5
2.1 Previous Minutes Approval		
2.2 Public Relations – PropWash		
3.0 Treasurer	Stump	10
3.1 Claims - Claims Dockets		
3.2 Budget – Awaiting Council.		
3.3 T-Hangars and Tenant Accounts-		
3.4 Bond – No update		
3.5 Misc. –		
4.0 Zoning	Stump	10
4.1 –None		
5.0 Fixed Based Operator Reports		15
5.1 Century Report: Lara Zook Gaerte		
6.0 Maintenance Project Manager	Wappes	15
The following areas are to be reported from Gene’s monthly log		
6.1 Airport lighting – Normal replacement routine.		
6.2 Fuel Farm – No update.		
6.3 Pavement –No update.		
6.4 T-hangars – No update.		
6.5 Terminal/Maintenance Hangar Cleaning – Asked Clint (from Courthouse) for a quote on cleaning carpets in Terminal.		
6.6 Plowing – Replaced brush’s on broom, we were able to get 2.5 years out of the set. We had the second set in stock but we will now need to plan on spending 7-8 thousand on the next replacement set. Troubleshoot battery charging issue on broom, found voltage drain through alternator, removed and took in for repair.		
6.7 Mowing and ground maintenance- Replaced left-side blades on batwing, Bob hit exposed drainage structure. Fixed flat on batwing. Made several repairs to the TC35 mower deck and performed maintenance on the ZTR. Placed weed block and rocks along NE side of Terminal between sidewalk and building.		
6.8 Security – Fence is going up quickly. Gene and Russ spend some time everyday monitoring the project. It is anticipated that the fence and gates will be complete within 30 days, electronics installation has also begun with running conduit, pour pads, mounting antenna’s etc.		
6.9 Misc. –Replaced garage door opener on 6242 CR 27. Removed mechanicals from 6202 CR 27 (home to be razed).		
Break: Time set by facilitator.		
7.0 Airport Manager	Couchman	5
7.1 Award farm bid		
7.2 First progress/pay estimates on fence project for BOAC approval. First change order brief and possible BOAC approval.		
8.0 Consultant/Engineer	Shaffer	10
8.1 See BF&S Update:		

9.0 Attorney (McCanna)	McCanna	10
9.1		
10.0 BOAC Members	Members	20
11.0 Presidents Report	Mason	5
Additional Information		
Next Meeting November 21, 2008 at 1:00 PM in DeKalb County Airport BOAC Boardroom, Second floor.		