

DeKalb County Board of Aviation Commissioners Monthly Meeting

3/19/2008

DeKalb County Airport,
Terminal Building,
Conference Room at 1:00 PM

Agenda

Meeting called by: Jim Mason

Type of meeting: Regularly Scheduled Monthly

Facilitator: Jim Mason

Note taker: George Wappes

Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Jim McCanna, Russ Couchman, Paul Shaffer, Tony Gaerte.

1.0 Secretary	Wappes	5
2.0 Treasurer	Stump	10
3.0 Zoning	Stump	10
4.0 Fixed Based Operators	Century	15
5.0 Maintenance Project Manager	Wappes	15
6.0 Airport Manager	Couchman	5
7.0 BOAC Members	Members	20
8.0 Airport Consultant/Engineer	Shaffer	10
9.0 Attorney	McCanna	10
10.0 Public Comments	Public Comments	15
11.0 President	Mason	5
	Total Meeting Time	2 Hours

1.0 Secretary	Wappes	5
1.1 Previous Minutes Approval		
1.2 Public Relations – PropWash		
1.3 Remodeling subcommittee report (Wappes)		
2.0 Treasurer	Stump	10
2.1 Claims - Claims Docket		
2.2 Budget – No report		
2.3 T-Hangars and Tenant Accounts- None		
2.4 Bond – See Bond data sheets		
2.5 Misc. –		
3.0 Zoning	Stump	10
3.1 – None		
4.0 Fixed Based Operator Reports		15
4.1 Century Report: Lara Zook Gaerte/Tony Gaerte		
5.0 Maintenance Project Manager	Wappes	15
The following areas are to be reported from Gene’s monthly log		
5.1 Airport lighting – Still waiting for damaged sign to be shipped.		
5.2 Fuel Farm –Becker & Associates have scheduled themselves to be onsite on March 26 th . Gene drained gearboxes on pumps and replaced.		
5.3 Pavement –No update.		
5.4 T-hangars – No update.		
5.5 Terminal/Maintenance Hangar Cleaning – No update.		
5.6 Plowing – Hopefully done for the year. Radio in dump/plow truck failed, we have several others that need repair and plan on taking a trip to radio shop in the next weeks. We have been using handheld during the last few snows. The pre-heater solenoid on the dump/plow truck failed and started on fire, Gene had it replaced within a day. We have had some late-season freezing rain and have had to spread multiple loads of sand.		
5.7 Mowing and ground maintenance- Nothing to report.		
5.8 Security – Arrow fence will have cipher locks and AWOS fence completed the week of March 17.		
5.9 Misc. – Our AWOS is now connected to the FAA and the National Weather Service and is broadcast live to capable GPS units. This will allow us to maintain our alternate minimums and it is a fantastic marketing tool and a comfort to pilots that are now able to watch trends in weather as they approach our airport.		
Break: Time set by facilitator.		
6.0 Airport Manager	Couchman	5
6.1 10-Day Pay or Quite has been sent to the residents at 2564 County Road 60. They currently owe for Jan and Feb, \$1,155.00 including late fees.		
6.2 Adopt Rules and Regs and Minimum Standards (Rules and Regs to be submitted to County Commissioners to be adopted as ordinance).		
6.3 Policy discussion.		
7.0 Rader		5
8.0 Consultant/Engineer	Shaffer	10
Discussion:		
7.1 See BF&S update		

9.0 Attorney (McCanna)	McCanna	10
9.1 Spencer update		
10.0 Public Comments		15
11.0 Presidents Report	Mason	5
Additional Information		
Next Meeting April 18, 2008 at 1:00 PM in DeKalb County Airport BOAC Boardroom, Second floor.		