

DeKalb County Board of Aviation Commissioners Monthly Meeting

7/18/2008

DeKalb County Airport,
Terminal Building,
Conference Room at 1:00 PM

Agenda

Meeting called by: Jim Mason

Type of meeting: Regularly Scheduled Monthly

Facilitator: Jim Mason

Note taker: George Wappes

Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Jim McCanna, Russ Couchman, Paul Shaffer, Tony Gaerte.

1.0 Secretary	Wappes	5
2.0 Treasurer	Stump	10
3.0 Zoning	Stump	10
4.0 Fixed Based Operators	Century	15
5.0 Maintenance Project Manager	Wappes	15
6.0 Airport Manager	Couchman	5
7.0 BOAC Members	Members	20
8.0 Airport Consultant/Engineer	Shaffer	10
9.0 Attorney	McCanna	10
10.0 Public Comments	Public Comments	15
11.0 President	Mason	5
	Total Meeting Time	2 Hours

1.0 Secretary	Wappes	5
1.1 Previous Minutes Approval		
1.2 Public Relations – Not complete yet.		
2.0 Treasurer	Stump	10
2.1 Claims - Claims Dockets		
2.2 Budget – No report		
2.3 T-Hangars and Tenant Accounts- No report		
2.4 Bond – See Bond data sheets		
2.5 Misc. –		
3.0 Zoning	Stump	10
3.1 – Jacqueline Kruse is proposing to develop 3.193 acres as a one-lot residential subdivision of land to be known as “J-D Acres” in the SE ¼ of Sec 29, Jackson Twp. The development lies in the Horizontal Surface Zone; structure height is limited to 75’ AGL unless a variance is granted by the BOAC.		
4.0 Fixed Based Operator Reports		15
4.1 Century Report: Lara Zook Gaerte		
5.0 Maintenance Project Manager	Wappes	15
The following areas are to be reported from Gene’s monthly log		
5.1 Airport lighting – Standard misc. bulb replacement both inside the terminal and on the airside.		
5.2 Fuel Farm – Nothing new to report.		
5.3 Pavement –Pavement maintenance will start the week of July 21.		
5.4 T-hangars – No update.		
5.5 Terminal/Maintenance Hangar Cleaning – No update		
5.6 Plowing – Started training Tim Fox on the operation of the truck/broom. All equipment has been pressure washed.		
5.7 Mowing and ground maintenance- Bearing on caster wheels were replaced on ZTR, bearings and spindle replaced on TC35 mower. Pulled willow trees from ditch near equipment shelter.		
5.8 Security – Installed Knox box.		
5.9 Misc. – Replaced drain hose on floor cleaner, fixed bi-fold door at A-hangar.		
Break: Time set by facilitator.		
6.0 Airport Manager	Couchman	5
6.1 Farm Rental Agreement discussion and approval (action item)		
6.2 Policy Discussion (action item)		
6.3 Wings of Freedom Tour Aug 4, 5, and 6.		
7.0 Rader		5
8.0 Consultant/Engineer	Shaffer	10
Discussion:		
7.1 See BF&S update		

9.0 Attorney (McCanna)	McCanna	10
9.1		
10.0 Public Comments		15
11.0 Presidents Report	Mason	5
Additional Information		
Next Meeting August 15, 2008 at 1:00 PM in DeKalb County Airport BOAC Boardroom, Second floor.		