

DeKalb County Board of Aviation Commissioners Monthly Meeting

8/15/2008

DeKalb County Airport,
Terminal Building,
Conference Room at 1:00 PM

Agenda

Meeting called by: Jim Mason

Type of meeting: Regularly Scheduled Monthly

Facilitator: Jim Mason

Note taker: George Wappes

Timekeeper: Jeff Turner

Attendees: George Wappes, Jim Mason, Jeff Turner, Brad Stump, Jim McCanna, Russ Couchman, Paul Shaffer, Tony Gaerte.

1.0 Secretary	Wappes	5
2.0 Treasurer	Stump	10
3.0 Zoning	Stump	10
4.0 Fixed Based Operators	Century	15
5.0 Maintenance Project Manager	Wappes	15
6.0 Airport Manager	Couchman	5
7.0 BOAC Members	Members	20
8.0 Airport Consultant/Engineer	Shaffer	10
9.0 Attorney	McCanna	10
10.0 Public Comments	Public Comments	15
11.0 President	Mason	5
	Total Meeting Time	2 Hours

1.0 Secretary	Wappes	5
1.1 Previous Minutes Approval		
1.2 Public Relations – PropWash		
2.0 Treasurer	Stump	10
2.1 Claims - Claims Dockets		
2.2 Budget – Budget hearing update		
2.3 T-Hangars and Tenant Accounts- One empty hangar		
2.4 Bond – See Bond data sheet		
2.5 Misc. –		
3.0 Zoning	Stump	10
3.1 –None		
4.0 Fixed Based Operator Reports		15
4.1 Century Report: Lara Zook Gaerte		
5.0 Maintenance Project Manager	Wappes	15
The following areas are to be reported from Gene’s monthly log		
5.1 Airport lighting – Step-down transformer went bad on runway light. Various normal bulb replacements.		
5.2 Fuel Farm – Tony fixed the sump pump, at least temporarily.		
5.3 Pavement –Pavement maintenance continues, they will work this weekend to ensure that they are done by the time I take vacation next Thursday and Friday.		
5.4 T-hangars – Wasp removal (Gene loves this job)		
5.5 Terminal/Maintenance Hangar Cleaning – No update		
5.6 Plowing – No update.		
5.7 Mowing and ground maintenance- Battery replacement, new tires and grips on ZTR. Mowing is slowing down already.		
5.8 Security –No update.		
5.9 Misc. – Pre-construction on Fence Project, fence layout complete, signed notice to proceed, materials delivery began 8-14.		
Break: Time set by facilitator.		
6.0 Airport Manager	Couchman	5
6.1 Inspected all residences, Irvin Construction is working on prices for items that were found in need of repair. Report next month.		
6.2 Policy Discussion – Fuel Farm Policy (action item)		
6.3 Discussion regarding fence alignment along Scott Water’s lot (action item)		
6.4 Discussion regarding hunting on Airport Property (action item)		
6.5 Rates and Charges discussion, Office space		
6.6 VAA37 Sewer Proposal discussion (action item)		
7.0 Rader		5
8.0 Consultant/Engineer	Shaffer	10
Discussion:		
7.1 See BF&S update		

9.0 Attorney (McCanna)	McCanna	10
9.1		
10.0 Public Comments		15
11.0 Presidents Report	Mason	5
Additional Information		
Next Meeting September 19, 2008 at 1:00 PM in DeKalb County Airport BOAC Boardroom, Second floor.		