



DeKalb County Airport

Board of Aviation Commissioners

DeKalb County
P.O.Box 4 – Auburn, IN 46706

Jim Mason, President
Jeff Turner, Vice President

Derald Kruse, Attorney

George Wappes, Secretary
Brad Stump, Treasurer

MINUTES

August 9, 2005 Special BOAC Meeting

BOAC Executive Session:

The DeKalb County Aviation Board met in Executive Session at the DeKalb County Airport immediately after their specially scheduled meeting for purposes of discussing matters relating to the lease of real property. Present were BOAC members Mason, Wappes, Turner and Stump, Airport Manager Russ Couchman and BF&S Consultant/Engineer Paul Shaffer. The BOAC member's present discussed matters relating to the lease of real property. No other topics were discussed during the executive session.

BOAC Specially Scheduled Meeting:

The DeKalb County Aviation Board met at the DeKalb County Airport in the conference area for their 12:30 PM scheduled meeting. President Mason called the meeting to order. BOAC members Mason, Wappes, Turner and Stump were present. Also attending was Airport Manager Russ Couchman, Paul Shafer from Butler, Fairman, & Seufert, Airport Project Manager Gene Powell, and Board Attorney Derald Kruse.

Motion to accept Apron Bid:

The following motion was made by Stump, seconded by Wappes and passed when put to vote: After receiving a recommendation from the DeKalb County Airport Engineer and legal advice from the Attorney at Law for the DeKalb County Board of Aviation Commissioners, the following Findings are made regarding the bid of Kinder & Sons for DeKalb Airport Phase 2 (the Project):

1. The bidder of Kinder & Sons was responsive to the Project specifications in all material respects and was the lowest bidder of all bids submitted.
2. Any omissions on the bid of Kinder & Sons were minor and not material to the bid.
3. The substance of the bid was not changed by Kinder & Sons providing this omitted information within twenty-four (24) hours after the bids were opened.
4. The bidder of Kinder & Sons has now complied in all other respects with the invitation to bid and the instructions to the bidders.
5. No party was misled or injured by the minor omissions and immediate submissions of the information by Kinder & Sons.
6. The minor omissions and immediate submissions of the information by Kinder & Sons did not jeopardize the standards of the bidding procedures or the fairness of the procedures.
7. The immediate submissions by Kinder & Sons had no affect on the price, quality, and quantity of their bid.
8. The bid of Kinder & Sons did not gain an unfair competitive advantage over other bidders by the immediate submissions of the minor omissions by Kinder & Sons.
9. All applicable statutory requirements have been complied with by Kinder & Sons pertaining to the award of a public contract for the Project.
10. There has been no collusion between the Board of Aviation Commissioners and Kinder & Sons.
11. Other bidders did not have some of the same minor information on their originally submitted bids that Kinder & Sons had omitted on its bid and no bids have been rejected due to these minor omissions.
12. The Board of Aviation Commissioners by instructions to the bidders may waive minor irregularities in any of the bids in awarding the bid to the lowest responsible and responsive bid.

Based upon the above findings, Motion is now made to approve the Findings, to approve the bid of Kinder & Sons as the lowest responsible and responsive bid for the project, and award the contract for the Project to Kinder & Sons.

Property Management: Turner motioned that property manager Mason be authorized to set the lease price on 6242 CR 27 at \$800. Stump seconded and the motion carried.

Apron Construction Contract: Stump moved to allow Board President Mason the authority to sign the apron construction contract just as soon as it is available so that we don't have to wait until the next meeting, Turner seconded and the motion passed.

AWOS Fence: Shaffer presented a lower bid for the fencing around the AWOS from Arrow Fence at \$3265.00. Turner moved that we accept this bid, Wappes seconded and the motion carried.

Other Business: None

Adjournment:

Mason calls the meeting to adjourn.

**Next meeting August 19, 2005
Executive Session at 12:30 PM followed immediately by Scheduled Meeting
DeKalb County Airport
Glenn Rieke Terminal Building.**

George Wappes Secretary