



Board of Aviation Commissioners

DeKalb County
2710 CR 60, Suite 200 Auburn, IN 46706

Jim Mason, President
Jeff Turner, Vice President

Jim McCanna, Attorney

George Wappes, Secretary
Brad Stump, Treasurer
Brad Moore, Member – FBO Liaison

MINUTES

October 16, 2009

BOAC Executive Session:

The DeKalb County Board of Aviation did meet in executive session this month.

BOAC Regular Scheduled Meeting:

The DeKalb County Board of Aviation met at the DeKalb County Airport in the Conference Room for its 1:00 PM scheduled meeting. BOAC President Mason called the meeting to order; in attendance were members Turner, Wappes, Stump, and Attorney McCanna. Also attending were Airport Manager Russ Couchman, Toby Steffen, from BF&S, Lara Gaerte of Century Aviation, Contract Project Manager Gene Powell, Consultant Don Smith and County Council Member/Airport Liaison Andy Crow.

Public Comment: None

Secretary Report:

Minutes: Mason presented the minutes of the previous meetings. A motion was made by Stump with a second by Turner to accept the minutes as submitted. The motion carried unanimously. Mason then presented the minutes from the Executive Session held October 1, 2009. A motion was made by Wappes with a second by Turner to accept the minutes as submitted. The motion carried unanimously.

Treasurer Report:

Claims: Mason presented claim dockets for October 2009. Motion to accept the Claims Dockets was made by Turner, second by Wappes, motion carried unanimously.

October Claims

600-11140.000.600	Employee Wages		\$9,708.20
10/2/2009	Russ Couchman	-\$1,386.89	\$8,321.31
10/16/2009	Russ Couchman	-\$1,386.89	\$6,934.42
600-10800.000.600	Other Pay		\$1,560.00
9/18/2009	Board Members Pay	-\$325.00	\$1,235.00
9/28/2009	Board Members Pay	-\$325.00	\$910.00
600-12100.000.600	PERF		\$727.60
10/2/2009	Russ Couchman	-\$93.62	\$633.98
10/16/2009	Russ Couchman	-\$93.62	\$540.36

600-12200.000.600	Insurance		\$2,158.20
10/2/2009	Russ Couchman	-\$734.18	\$1,424.02
600-12300.000.600	Social Security		\$1,377.00
10/2/2009	Russ Couchman	-\$74.15	\$1,302.85
10/16/2009	Russ Couchman	-\$74.15	\$1,228.70
600-12400.000.600	FICA (actually medicare)		\$318.20
10/2/2009	Russ Couchman	-\$17.34	\$300.86
10/16/2009	Russ Couchman	-\$17.34	\$283.52
600.22310.000.600	Repair and Maintenance Supplies		\$2,069.43
9/30/2009	Jennifer M. Manon - Vehicle Marking and Marketing Banner	-\$548.60	\$1,520.83
10/5/2009	Kendall Electric Inc.	-\$114.85	\$1,405.98
600.33240.000.600	Telecommunications		\$375.99
9/28/2009	Verizon Wireless	-\$134.55	\$241.44
10/9/2009	Qwest	-\$1.34	\$240.10
99-3333	Legal Notices		\$200.00
9/16/2009	Transfer to Repairs and Maintenance	-\$200.00	\$0.00
600-33510.000.600	Electric		\$2,232.02
10/9/2009	Indiana Michigan Power	-\$800.46	\$1,431.56
10/9/2009	Indiana Michigan Power	-\$1,469.06	-\$37.50
600-33540.000.600	Utilities		\$3,343.11
9/18/2009	City Utilities	-\$38.06	\$3,305.05
9/28/2009	NIF&L	-\$11.00	\$3,294.05
9/28/2009	NIF&L	-\$10.20	\$3,283.85
10/5/2009	NIF&L	-\$69.23	\$3,214.62
10/5/2009	MediaCom	-\$69.95	\$3,144.67
10/9/2009	National Serv-All	-\$67.79	\$3,076.88
600-33680.000.600	Repairs and Maintenance		\$1,263.26
10/5/2009	Priority 1	-\$200.00	\$1,063.26
600-34330.000.600	Contractual Services		\$3,419.19
10/9/2009	Kay Rowlison	-\$613.29	\$2,805.90
10/9/2009	Jack Rowlison	-\$427.50	\$2,378.40
10/9/2009	Robert Powell	-\$1,513.08	\$865.32
10/9/2009	Russ Couchman	-\$320.00	\$545.32
FUND 0605 LOAN REPAYMENT ACCOUNT			
605-50000.000.605	Non-Budgeted Expense		\$14,564.76
9/21/2009	Indiana Banking	-\$1,121.00	\$13,443.76
9/21/2009	Hicksville Banking	-\$5,450.94	\$7,992.82
9/28/2009	Receipts	\$2,415.00	\$10,407.82
10/9/2009	Receipts	\$2,575.00	\$12,982.82
FUND 0610 PUBLIC AIRPORT CAPITAL IMPROVEMENT			
600-44210.000.600	Capital Outlay		\$104,960.43
9/30/2009	BF&S	-\$1,852.50	\$103,107.93

10/5/2009	BF&S	-\$2,884.72	\$100,223.21
10/5/2009	Nationwide Construction Group	-\$69,771.40	\$30,451.81

FBO Operator Report:

Lara Gaerte reported one new private pilot successfully completed their check-ride in October. Lara was happy with the turn out and press coverage for both the Aluminum Overcast and the Stinson Fly In. Century along with the Hoosier Air Museum hosted the Back Forty meeting with a program presented by Angel Flight. Turn out for this meeting was very good. Century qualified as an official vendor for Aeronautical Charts; they are one of only nine vendors in Indiana. Flight school is doing well for the month. Fuel sale volumes are down. Maintenance is up and expected to continue to rise.

Maintenance Project Manager Report: Wappes reported Gene worked 80 hours for the month. Mowing is pretty much over for the season, and now the focus in on getting everything ready for winter snow removal.

Airport Manager Report: Couchman presented a framed newspaper article about one of the B-17 flights with two local individuals on board. The articles were very touching and powerful examples of what public events like the B-17 visits can mean to individuals that otherwise would never have the opportunity to experience aviation and vintage aircraft. The VAA brought the article to Couchman, he will hang the framed article in the lobby.

AAI: Everyone reports having a great time at the AAI conference. Stump promised a written report shortly. The Conference will be held in French Lick, next year.

Consultant/Engineer Report:

See BF&S update.

Attorney Report: No report

Adjournment:

Mason reminded the BOAC that the next meeting would be the combined November, December meeting and held on December 4, 2009. Prior

Mason adjourned the meeting at 1:55 p.m.

**Next meeting December 4, 2009
 No Executive Session
 Public Meeting at 1:00 PM
 DeKalb County Airport
 Glenn Rieke Terminal Building**

 James Mason – President

 George Wappes – Secretary

 Jeff Turner – Vice-President

 Brad Stump – Treasurer

 Brad Moore