



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

Donn Starkey, Secretary
Don Tribbett, Attorney

Brad Hartz, Member
Randy Fox, Member

MINUTES

February 15, 2019

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority members met in the Conference Room of the DeKalb Airport for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; President Myers, Vice-President Korchyk, Secretary Starkey (who attended via telephone), members Fox and Hartz, Airport Manager Couchman, Assistant Manager Hoit, Airport Maintenance employees Powell and Walter, Airport Attorney Don Tribbett, John Feister from BF&S, Lara and Tony Gaerte from Century. Myers opened the meeting with the Pledge of Allegiance.

Approve Agenda: Myers presented the agenda for the February 15th, 2019 Board Meeting. Korchyk made a motion to approve the agenda with a second by Fox. The motion passed unanimously.

Minutes: Myers presented the January 18, 2019 meeting minutes for approval. Tribbett noted that he asked for a vote, not a motion in the Officer Election section for President. The change will be made on the final minutes. Korchyk made a motion to approve the previous meeting minutes with a second from Fox. The motion passed unanimously.

Claims: Myers presented the February 2019 claims dockets for approval. Korchyk made a motion to approve the claims with a second from Fox. The motion passed unanimously.

Managers' Report: Couchman

MTI Lease Changes: Attorney Tribbett explained that we have been asked to combine the old MTI lease with the new VRJ Holdings lease. To do this, they need to assign the MTI lease to VRJ and we need to draft a new comprehensive lease. A new ordinance authorizing a long-term lease will need to be adopted by the DCAA as well, with first reading of the ordinance at today's meeting. After some discussion, Fox made a motion to approve the Ordinance 2019-01 on first reading with a second from Korchyk. Starkey joined the meeting via phone during this conversation so a roll call vote was required. Korchyk-aye, Fox-aye, Hartz-aye, Starkey-aye, Myers-aye. The motion passed unanimously, second reading and final approval is schedule for the March 15, 2019 DCAA meeting and will be appropriately advertised.

Insurance Discussion: Couchman explained that the Airport Insurance Committee, Myers and Starkey, met with ONI and made some decisions as follows. We removed all out buildings from our coverage. We reduced the insurance on the fencing/gates as the likelihood of a complete loss is very low. We will be raising the deductible on real property loss from \$1,000 to \$10,000, we will be increasing hangar keepers to \$1,000,000.00 and we will be adding non-owned aircraft liability insurance in the amount of \$1,000,000.00. The decision that needs to be made today by the board is, do we want to remove the homes along CR 60 completely from our insurance policy since we

will ultimately want to tear them down anyway, and if so, do we want to consider removing all the homes since we really aren't in the rental business by choice anyway. The savings if we remove the homes along CR 60 is approximately \$1,300.00. If we remove all the homes the savings would be in the \$3,000.00 range per year. After some discussion, Couchman was asked to determine if insurance would cover razing the home if we determined it wasn't a location we wanted to keep and if we would forego that coverage by taking the insurance coverage off. Couchman will reach out to ONI to get the answers and will place the item on the agenda for March.

Economic Impact Study: Couchman informed the Board that the last Economic Impact Study was completed by Aviation Indiana in 2012. They tried an update in 2016 but struggled to get the quality data streams needed. There is a loosely organized group of airports in NE Indiana that is seeking to complete an economic impact study on our own using staff from Purdue. We are awaiting pricing and timeline info currently. Barring some extreme cost associated with a new study, Couchman intends to complete a new study this year. No vote is needed as it is spending within the budget. This is informational only.

FBO Brief: Gaerte reported maintenance hours were up by 63 and she expects the shop to continue doing well, flight school hours were up by 8.7, with renter hours accounting for most of the increase. Total Jet A sales for January are down by 786 gallons compared to January 2018 and 100LL total sales are down 278 gallons compared to January last year. Mr. Mark Cooper earned his instrument rating on February 9th. Congrats Mark!

Consultant/Engineer Report: Feister reported that we are requesting closeout of grant AIP 25 for the remaining 10%. This is an action item to allow President Myers to sign the pay request #2. Korchyk made a motion to allow Myers to sign the pay request with a second from Fox. The roll call vote went as follows, Korchyk-aye, Fox-aye, Hartz-aye, Starkey-aye and Myers-aye. The motion passed unanimously. The revised declared distance runway design has been submitted and reviewed by the Chicago ADO and is should go to FAA headquarters within a week.

Attorney Brief: Tribbett reported that we are now waiting on a decision from the Supreme Court as to whether they will grant transfer and if so, then their ruling. He stated that the amicus brief from Aviation Indiana was very well done. In regards to the Misner-Zion litigation, there is still no reason to become involved so Tribbett recommends that we continue to watch the process.

Committee Briefs: None.

Board Member Briefs: Myers asked if we want to reschedule the April meeting due to Good Friday. After some discussion it was decided that the meeting should be moved to April 12, 2019. Korchyk made a motion to move the April meeting to the 12th of April with a second from Fox. The rollcall vote went as follows: Korchyk-aye, Fox-aye, Starkey-aye, Hartz-nay, Myers-aye. The motion passed.

Hartz stated that May 4th is the first Young Eagles at GWB. The VAA 37 pancake breakfast continues to be successful and they hosted their first movie night in several years as well. Couchman mentioned that staff worked for over a week on an electrical project to help the museum expand their kitchen.

Hartz dedicated the meeting to Mr. Don Smith who passed away recently. He then read from Smith's obituary.

There was some discussion on the efforts of Lakewood Park to offer private pilot ground school. Couchman will brief further as more is known.

Hartz requested that Myers research and draft a report to the Board on the status or relationships with the FBO. No action was taken.

Upcoming Events: None

Public Comments: None.

Adjournment: The meeting was adjourned at 2:31 pm.

**Next meeting March 15, 2019
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

Donn Starkey – Secretary

Brad Hartz – Member

Randy Fox –Member