



# DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President  
Jerry Korchyk, Vice President

Donn Starkey, Secretary  
Don Tribbett, Attorney

Brad Hartz, Member  
Randy Fox, Member

## MINUTES

May 17, 2019

**DeKalb County Airport Authority Scheduled Meeting:** The DeKalb County Airport Authority members met in the Conference Room of the DeKalb Airport for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; President Myers, Vice-President Korchyk, Secretary Starkey and member Fox, Airport Manager Couchman, Assistant Manager Hoit, Airport Maintenance employees Powell and Walter, Airport Attorney Don Tribbett, Paul Shaffer from BF&S and Steve McMurray from Century Aviation. Myers opened the meeting with the Pledge of Allegiance.

**Approve Agenda:** Myers presented the agenda for the May 17<sup>th</sup>, 2019 Board Meeting. Fox made a motion to approve the agenda with a second by Starkey. The motion passed unanimously.

**Minutes:** Myers presented the April 12<sup>th</sup>, 2019 meeting minutes for approval. Starkey made a motion to approve the previous meeting minutes with a second from Fox. The motion passed unanimously.

**Claims:** Myers presented the May 2019 claims dockets for approval. Myers about several items on the claims and Couchman explained them to the Board. Korchyk made a motion to approve the claims with a second from Starkey. The motion passed unanimously.

## **Managers' Report:**

**Ride for Recovery:** Couchman reported that the Serenity House Inc. contacted him about holding the terminus of the annual Ride for Recover at the airport this year in September. Couchman gave them a tentative yes but wanted to bring it to the Board for final approval and to seek help during the event. Steve Smith, Executive Director of Serenity House Inc. expects 200-300 attendees. The plan will be to hold it at the vacant hangar known as Corporate Hangar #1 just west of the main terminal. We will partition half of the ramp and use it for parking. Couchman plans to ride in the event and will need help with parking and crowd control for the evening. This is one of two major annual fundraisers for the Serenity House. After some discussion, Starkey made a motion to support the Ride for Recovery and allow the event to be held at the airport. Korchyk seconded, and the motion passed unanimously.

**Discover Historic Auburn:** Couchman stated that they will be in attendance at the annual Discover Historic Auburn event again this year with giveaways and information for folks about the airport and our upcoming Wings, Wheels and Wagons event.

**Resolution 2019R-1 and Resolution 2019R-2:** Couchman presented two resolutions for the transfer of funds from general fund unappropriated and unused cash to the Rainy Day Fund and the Airport Cumulative Building Fund per state statute. Fox made a motion to adopt Resolutions 2019R-1 with a second from Korchyk. The motion passed

unanimously. Korchyk made a motion to adopt Resolution 2019R-2 with a second from Starkey. The motion also passed unanimously.

**FBO Brief:** None, reports sent via email.

**Consultant/Engineer Report:** Shaffer stated that we should expect the new DBE goals by the next meeting. There are some changes in state law, advertising is no longer required but we need to post to the website. Once adopted in June, we are to invite industry groups and the public in to comment on the goals at the following meeting in July. We will place the item on the agenda and ask for comments in July. See printed brief for further info.

**Attorney Brief:** Tribbett presented two agreements for appraisal and review appraisal for approval and signature by Couchman. Korchyk made a motion to approve the signing appraisal and review appraisal documents seconded by Fox. The motion passed unanimously. The appraisal is currently underway and the review appraisal will follow. Once we have the appraisals in hand, we will need to make some decisions on how to move forward.

**Committee Briefs:** None.

**Board Member Briefs:** None.

**Upcoming Events:** Discover Historic Auburn.

**Public Comments:** None.

**Adjournment:** The meeting was adjourned at 1:45 pm.

**Next meeting June 21, 2019  
Public Meeting at 1:00 PM  
DeKalb County Airport  
Glenn Rieke Terminal Building**

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Jesse Myers – President

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Jerry Korchyk – Vice President

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Donn Starkey – Secretary

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Brad Hartz – Member

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Randy Fox –Member