



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

Donn Starkey, Secretary
Don Tribbett, Attorney

Brad Hartz, Member
Randy Fox, Member

MINUTES

September 20, 2019

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority members met in the Conference Room of the DeKalb Airport for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; President Myers, Vice-President Korchyk, Secretary Starkey and members Fox and Hartz, Assistant Airport Manager Hoit, Airport Maintenance employees Powell and Walter, Lara and Tony Gaerte from Century Aviation, and John Feister from BF&S. Myers opened the meeting with the Pledge of Allegiance.

Approve Agenda: Myers presented the agenda for the September 20, 2019 Board Meeting. Fox made a motion to approve the agenda with a second by Starkey. The motion passed unanimously.

Minutes: Myers presented the August 16, 2019 meeting minutes for approval. Korchyk made a motion to approve the previous meeting minutes with a second from Starkey. The motion passed unanimously.

Claims: Myers presented the September 2019 claims dockets for approval. Korchyk made a motion to approve the claims with a second from Starkey. The motion passed unanimously.

Managers' Report:

Paratus Air Signage: Hoit explained that we have a longstanding unofficial policy of no signs on buildings due to the damage that can be done. However, Paratus Air, in corporate hangar 1, would like to add signage to the building to comply with the Robinson Service Center mandates and to promote their business. Couchman previously sent out a brief explaining that this is one of the oldest hangars on the airport and fading/wall penetrations just aren't as critical as they would be on a new building and therefore he recommends we approve the multiple signage request by Paratus Air. After some discussion, Fox made a motion to approve allowing Paratus to add signage on the building with a second from Korchyk. The motion passed unanimously.

Real Estate Appraisal Review contract: Hoit presented a real estate appraisal review contract that Mr. Don Tribbett drafted for signature by Couchman. This is the same company and the same contract that has been used in previous real estate purchases. After some discussion Korchyk made a motion to approve Couchman signing the contract with a second from Starkey. The motion passed unanimously.

Reschedule October Meeting: Hoit stated that Aviation Indiana (AI) annual conference is the same week as our October meeting. While staff can make it work, it may be a lot to ask the Board Members that are attending AI to take the entire week off work. After some discussion it was decided to move the meeting to the 25th of October.

FBO Brief: Gaerte presented the data from the FBO. The flight school is up from last year, maintenance is down, car rental is down. Avgas is up for August due to the B-17 and Ford Tri-motor visits, Jet-A is almost the same as last year.

Consultant/Engineer Report: Feister stated that the IDEM and IDNR environmental process on the runway extension is moving forward per schedule to be completed this year. The road construction process needs a little more work on topo surveying with regard to the ditch, as relocated, and in potentially reducing the span length over the wetlands thereby saving money in construction. The ALP update has been submitted as of August 1st. Grants should be funded by the end of the month. The FAA site visit went well. Paul Shaffer attended and indicated that the state and federal funding schedule is staying consistent, which is good news.

Attorney Brief: None.

Committee Briefs: Hoit thanked all the Board members that came out and helped with the Ride for Recovery and the Wings, Wheels and Wagons Open House.

Board Member Briefs: Hartz asked if we have heard any more about the repurposing of the old bridge the airport is storing. Hoit stated that Mike Ley is working on this project. Hartz also asked if there is any more info on the Hoosier Air Museum, Hoit stated that there is not and he anticipates someone from the Museum will brief the Board at some point. They will stay open through October and then permanently close in their current location and begin the move to their new location.

Upcoming Events: Hartz reminded the Board that VAA37 will be in Kendallville this weekend for a Young Eagles event and they will be serving breakfast again on the 28th and a chili event on October 20th at the hangar.

Hoit stated that the INDOT inspection went well and we are certified to operate for another year.

Public Comments: None.

Adjournment: The meeting was adjourned at 1:47 pm.

**Next meeting October 25, 2019
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

Donn Starkey – Secretary

Brad Hartz – Member

Randy Fox –Member