



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

Donn Starkey, Secretary
Don Tribbett, Attorney

Brad Hartz, Member
Randy Fox, Member

MINUTES

November 15, 2019

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority members met in the Conference Room of the DeKalb Airport for the regular monthly meeting which began at 1:04 pm. In attendance at the meeting were; Vice-President Korchyk, Secretary Starkey and members Fox and Hartz, airport attorney Tribbett, Airport Manager Couchman, Assistant Airport Manager Hoit, Airport Maintenance employees Powell and Walter, and Tony and Lara Gaerte from Century Aviation, Mike Mapes from the Hoosier Air Museum, Brad Stump and Paul Shaffer from BF&S, and Julie Hartz. Korchyk opened the meeting with the Pledge of Allegiance.

Approve Agenda: Korchyk presented the agenda for the November 15, 2019 Board Meeting. Starkey made a motion to approve the agenda with a second by Fox. The motion passed unanimously.

Minutes: Korchyk presented the October 25, 2019 meeting minutes for approval. Fox made a motion to approve the previous meeting minutes with a second from Starkey. The motion passed unanimously.

Claims: Korchyk presented the November 2019 claims dockets for approval. Starkey made a motion to approve the claims with a second from Fox. The motion passed unanimously.

Managers' Report:

Holiday Schedule: Couchman presented the 2020 holiday schedule for the DCAA. He stated that it was exactly the same as 2019, however, the County chose not to grant time off for election days and he left those two days off on the schedule, at least for a presidential election year. He stated that he is seeking two decisions from the Board. One, do you want to leave the days off for elections on the schedule, and two, do you want to see the schedule annually and vote on it at a meeting. After some discussion, Starkey made a motion to allow employees two half days off to vote, on election days, in 2020. The motion was seconded by Fox. The motion was approved with Korchyk, Fox and Starkey voting in the affirmative, and Hartz voting against giving employees time off to vote. There was no decision on whether the schedule would come before the Board annually, so it will be discussed again in 2020.

H.S.A. Transfers: Couchman stated that the Board has traditionally granted \$750 for a person covered by the DCAA high deductible health plan and \$1,500 for a family. This is not guaranteed and it is only if there are funds to cover the expense. He stated that health insurance did go up this year by around 13% but we still had the funds to cover the H.S.A. benefit. Fox voted to make the payments to each eligible employee's H.S.A. in the amount of \$750 for a person covered and \$1,500 for a family. Starkey seconded the motion. The motion passed unanimously.

FBO Brief: Gaerte presented the data from the FBO. The flight school, student hours is up from last year, renter hours are down, maintenance is down, car rental is holding steady. Avgas close to the same as last year and jet-A trending down.

Consultant/Engineer Report: Shaffer stated that he and airport staff walked the MTI apron this morning and came up with some minor cracking and reseeding to discuss with Kinder. He then walked through the draft Capital Improvement Plan (CIP) for 2020-2025. This is updated annually and sent to the state and the FAA. There was also a phone call between BF&S, the airport, the state, and the FAA earlier in the month where it was confirmed that the airport is on schedule to receive discretionary money for 2020 for road design, and road construction. This is exciting because once discretionary money is awarded, future grants are flagged as a priority. The FAA's goal is once they start a project, they want to finish it as efficiently as possible. So we can expect further discretionary money towards the runway extension in the coming years. This year we have already received a grant for wetland mitigation. The Airport Layout Plan Update (ALP) was discussed with the FAA during the same call mentioned above and it appears to be moving along nicely. We will most likely need to add departure surface sheets to the ALP in time. Today BF&S is asking for approval of Work Order 11 now that the FAA has confirmed that the money is planned for 2020. There are some changes to the intersection at CR 31 due to the ditch rehabilitation and there are also some changes to the bridge over the wetlands on the CR 62 extension that should save significant construction costs and maintenance costs in the future. In short, BF&S is looking to remove the bridge and simply use 3-sided boxes instead. Tribbett has no comments or concerns with the agreement. Starkey made a motion to approve Work Order 11 and have Couchman sign, with a second from Fox. The motion passed unanimously. Shaffer then asked for approval of the FAA grant pre-application for the 2020 grant. Fox made a motion to allow Couchman to sign the 2020 grant pre-application for County Road 62 Final Design and Construction with a second from Starkey. The motion passed unanimously. Hartz stated that he is working on getting some updated bids for the painting of the old t-hangars on the West end of the airport.

Attorney Brief: Tribbett stated that we closed on the Don Nelson property on Thursday October 31st. He also stated that the appraisal of the Dickmeyer home would be in our hands by the end of next week or the beginning of the following week. He has reached out to a relocation specialist to begin working with Mrs. Dickmeyer.

Committee Briefs: None.

Board Member Briefs: Mike Mapes informed the Board that October 27th was the last day of the Hoosier Air Museum operating in its current location. The transfer of assets to the Educational Center is complete. They will be spending the next few months moving items to their new home. The Stinson Gullwing will be headed to the Auburn, Cord, Duesenberg Museum for display as E. L. Cord once owned Stinson and actually had one on display at that location. The Loving Roadable will be going to the Smithsonian in D.C. The short story on the move is that the Hoosier Air Museum Board simply didn't have the volunteers to keep the doors open so this was a very good opportunity to keep the assets local and to keep the name.

Upcoming Events: Hartz reminded the Board that VAA37 will be serving breakfast again on the 23rd. The last meeting at VAA37 will be held the last Wednesday of the month and their Christmas Party will be mid-December.

Public Comments: None.

Adjournment: The meeting was adjourned at 2:03 pm.

**Next meeting December 20, 2019
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korczyk – Vice President

Donn Starkey – Secretary

Brad Hartz – Member

Randy Fox – Member