



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

Donn Starkey, Secretary
Don Tribbett, Attorney

Brad Hartz, Member
Randy Fox, Member

MINUTES

December 20, 2019

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority members met in the Conference Room of the DeKalb Airport for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; President Myers, Vice-President Korchyk, Secretary Starkey and members Fox and Hartz, Airport Attorney Tribbett, Airport Manager Couchman, Assistant Airport Manager Hoit, Airport Maintenance employees Powell and Walter, Tony Gaerte from Century Aviation, new Board Member Bob Patterson, John Feister from BF&S, and Julie Hartz. Myers opened the meeting with the Pledge of Allegiance.

Approve Agenda: Myers presented the agenda for the December 20, 2019 Board Meeting. Fox made a motion to approve the agenda with a second by Korchyk. The motion passed unanimously.

Minutes: Myers presented the November 15, 2019 meeting minutes for approval. Korchyk made a motion to approve the previous meeting minutes with a second from Starkey. The motion passed with Myers abstaining due to absence from the previous meeting.

Claims: Myers presented the November 2019 claims dockets for approval. Korchyk made a motion to approve the claims with a second from Fox. The motion passed unanimously.

Managers' Report:

Salary Resolution: Couchman presented the 2020 Salary Resolution. He explained that this is not required as an airport authority but the auditors like to see something in writing and so we plan to continue the practice. Fox made a motion to approve the 2020 Salary Resolution with a second from Starkey. The motion passed unanimously.

Purchase of Wetland Mitigation Credits: Couchman stated that we have received an invoice for the purchase of Wetland Mitigation Credits from the Indiana Department of Natural Resources in the amount of five hundred sixty thousand, eight hundred dollars (\$560,800.00). The DNR is asking us to process this as an EFT. He asked the Board to approve that he and Myers both sign a document approving the EFT. The claim will be in front of you at the next meeting but this is just a prudent step in the process. Fox made the motion to approve Myers and Couchman signing the document approving the EFT to the DNR with a second from Starkey. The motion passed unanimously.

Brad Hartz Recognition: Couchman presented Hartz with a plaque and stated that he has been on the Board since 2012. In that time he has done some very good work and his efforts are very much appreciated. Hartz thanked the Board and his wife Julie for her support. He also dedicated the meeting to Mr. Tom Waterhouse, who passed away earlier in the month. Tom was a very active volunteer with the VAA37 organization on the airport and will be greatly missed as both a friend and a VAA37 volunteer.

FBO Brief: Data from the FBO was displayed on the TV screen and reviewed by the Board. Myers asked why there was such a huge difference in November of 2018 compared to November 2019 in the maintenance department. It was ultimately decided that it was just a timing issue with billing. Flight school is slightly up, maintenance is down, car rentals are slightly down, AvGas is up, JetA is down. Gaerte stated that parts for the 172 engine are in and it is expected that the aircraft will be back in the air within the week.

Consultant/Engineer Report: Feister reported that the FAA Grant AIP-26 is in front of the Board for approval. It is a single pay request at 100% of the grant. Starkey made a motion to approve the pay request with a second from Korchyk. The motion passed unanimously. He also stated that there will be a survey crew onsite in January to document the changes to the ditch along CR 31 in furtherance of the runway extension project. Feister presented the 2020 Capital Improvement Plan that was presented to the Board last month. Korchyk made a motion to approve and submit the 2020-2025 CIP to the FAA with a second from Starkey. The motion carried unanimously.

Attorney Brief: Tribbett stated that the Dickmeyer property appraisal and appraisal review are completed and came in at \$263,000.00. The relocation specialist will be coordinating with Mrs. Dickmeyer in the next month or so and we should have those numbers soon as well. After some discussion, the Board decided that they should wait until all the numbers are available to make an offer. This will most likely be a motion item at the January meeting.

Committee Briefs: None.

Board Member Briefs: None.

Upcoming Events: None.

Public Comments: None.

Adjournment: The meeting was adjourned at 1:45 pm.

**Next meeting January 17, 2020
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

Donn Starkey – Secretary

Bob Patterson – Member

Randy Fox –Member