



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

Donn Starkey, Secretary
Don Tribbett, Attorney

Bob Patterson, Member
Randy Fox, Member

MINUTES

March 20, 2020

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority members met in the Conference Room of the DeKalb Airport for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Starkey, Fox, Patterson via telephone, Airport Attorney Tribbett via telephone, Airport Manager Couchman, Assistant Airport Manager Hoit, Tony and Lara Gaerte from Century Aviation, John Feister from BF&S via phone. Myers opened the meeting with the Pledge of Allegiance.

Approve Agenda: Myers presented the agenda for the March 20, 2020 Board Meeting with a change to designate himself as present and chair of the meeting. This is a change as he was forced to cancel his vacation due to the COVID-19 outbreak. The original agenda had Vice President Korchyk as chair. Korchyk made a motion to approve the agenda with a second by Starkey. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Minutes: Myers presented the February 21, 2020 meeting minutes for approval. Starkey made a motion to approve the previous meeting minutes with a second from Korchyk. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Claims: Myers presented the March 2020 claims dockets for approval. Starkey made a motion to approve the claims with a second from Korchyk. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Managers' Report: Couchman presented an additional appropriation request for approval by the DCAA. He explained that should the DCAA approve the additional, it will then go to the County Council and if approved there, on to the Indiana Department of Local Government Finance. The additional appropriation request is as follows:

Appropriate From currently unappropriated Airport Authority Rainy Day Fund, where the Authority currently has \$724,441.37.

To Appropriated "Infrastructure" line item (245001490) in the amount of \$700,000.00.

This is to effect the purchase of Wetland Mitigation Credits in the amount of \$560,800.00,

And

The purchase of the home located at 6155 CR 31 at the appraisal cost of \$263,000.00 plus relocation fees, as previously approved by the County Commissioners.

Both of these expenses are in support of the runway extension project and as such are reimbursable by the FAA at 90%. As a matter of fact, the wetland purchase is complete and reimbursed already.

Fox made a motion to approve the appropriation request with a second from Korchyk. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Couchman then presented the committees that staff would like to convene for 2020. After some discussion, volunteers committed to the committees as follows:

Budget Committee

Randy, Jason, Russ, Stump, Jerry

Document Redraft Committee

Jason, Russ, Donn, Bob

Insurance Committee

Jess, Donn, Jason, Russ

Airport Emergency Plan Redraft

Randy, Jason, Russ, Jerry

FBO Brief: Couchman scrolled through the reports sent by Century. Tony stated that the C172 is back online as a rental aircraft.

Consultant/Engineer Report: Feister reported that it's a light report for BF&S this month. The CR62 design is moving along and it's expected that the full design review will be in April if all goes as planned. Feister asked if there was a County approval required for advertising of the road. Tribbett and Couchman stated that the plans absolutely need to go County Highway and then to the Commissioners for buy-in and approval before going out to bid.

The other item is the ALP update. The departure sheets were transmitted to Gary Wilson at the FAA last week, we are now waiting on their comments. Airport staff also had a few comments that have all been addressed.

Attorney Brief: Tribbett briefed the Board that Mrs. Dickmeyer was happy that the Board agreed that she can stay in the home through October 31, 2020. She now has a copy of the lease for review but did not get it back in time for the meeting. He expects that we should be able to close on the home in the next month.

With regard to the release of easement, we received a document from Mr. McCanna and several changes were requested by Tribbett. We do not have the revised copy back yet so there is nothing to act on today.

With regard to the property 19-H sale, two appraisers have been retained. We expect their appraisals in the next 30-days.

Resolution 2020-R1 was presented and read. There are two issues dealt with in this resolution. The first is the payment of claims during the current public health emergency allowing for the processing of payments so long as claims are approved at the next in-person meeting. The other is to ensure that if Indiana initiates a mandatory stay-home order, DCAA employees would work from home, remain on call, and continue to be paid their regular salary. The intention is to keep the airport open and safe for the traveling public. The resolution will be rescinded once the public health emergency is cancelled by the governor of Indiana. Myers read Resolution 2020-R1 in its entirety. A motion was made to approve Resolution 2020-R1 by Korchyk and seconded by Starkey. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Finally, Mr. Tribbett briefed the Board that Senate Bill 257 has passed both Houses and is currently awaiting the Governor's signature. SB257 gives airport authorities standing to challenge a zoning decision if it thinks the zoning decision creates a safety concern.

Committee Briefs: None.

Board Member Briefs: None.

Upcoming Events: None.

Public Comments: None.

Adjournment: The meeting was adjourned at 1:56 p.m.

**Next meeting April 17, 2020
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

Donn Starkey – Secretary

Bob Patterson – Member

Randy Fox –Member